

**LEARN EXECUTIVE COMMITTEE**

**December 18, 2020**

**LEARN**

**44 Hatchedts Hill Road**

**Old Lyme, CT 06371**

**Virtual Zoom**

**MEETING SUMMARY**

Present: Craig Esposito; Chair, Tim Hagen; Vice Chair, Rita Volkmann; Secretary, Katherine Ericson; LEARN Executive Director, Maryann O'Donnell; Clinton Superintendent of Schools, Cynthia Ritchie; New London Superintendent of Schools

Members not attending: Robert Mitchell; Fiscal Officer

Guests:

**Meeting began at 8:33 a.m.**

**Agenda**

11.0 Review January Agenda

Board reviewed and approved the January draft agenda. Also thought that it may be helpful if the Chief Financial Officer, Mike Belden, craft a summary statement to assist the Board in their comprehension of LEARN's finances.

2.0 Review 2021-2022 Executive Committee and Board meeting dates

Recognized that November Board of Directors meeting is Veterans' Day. Check with full Board on whether or not to hold meeting on that date.

3.0 Preliminary discussion of 2021-2022 Salaries and Benefits

Kate Ericson reviewed the proposal with the Executive Committee on salary and wage increases for non-certified personnel. The Board examined the salary increases and the potential health savings and were satisfied with the overall increase to the agency's bottom line.

4.0 Executive Director mid-year review

Board and Kate Ericson discussed the work of the Executive Director over the past six months and ways to capture that work succinctly.

**Meeting Adjourned 9:30 a.m.**